



*quality next day cleaning supplies*

Cleaning Checklist for

RETAIL



# Cleaning Checklist for RETAIL

## Entrance and Exit

Sweep and mop the entrance and exit floors

Clean and disinfect door handles, shopping carts, and baskets

Check and replace sanitising wipes or spray bottles

## Aisles

Sweep and mop floors of the aisles, including the shelves

Dust and clean the products on the shelves

Check for expired products and remove them

Clean spills and stains immediately

Disinfect surfaces and touchpoints, such as scanners, payment terminals, and self-checkouts

## Toilets

Clean and disinfect toilets, sinks, and countertops

Refill toilet paper, paper towels, and soap dispensers

Sweep and mop the floors

Check for any damage or maintenance issues, such as leaky taps or broken tiles

## Break Room

Clean and disinfect tables, chairs, and countertops

Sweep and mop the floors

Refill supplies such as paper towels, dish soap, and waste bags



# Cleaning Checklist for RETAIL

## Stock Room / Warehouse

Sweep and mop the floors in the storage areas, loading docks, and offices

Dust and clean surfaces such as desks and shelves

Dispose of any waste and recycling properly

Check for any safety hazards, such as loose wires or boxes blocking the way

This is just a basic checklist, and you may need to add or remove items depending on the specific needs of your supermarket. It's also important to train your staff on proper cleaning procedures and provide them with the necessary tools and supplies to keep the retail space clean and safe for everyone.

